 <p>10 Nadolny Sachs Private Ottawa, Ontario K2A 4G7</p>	MANUAL: Emergency Preparedness and Response Manual	
	SECTION: Section 5 – Emergency Events	
	ORIGINAL July 2023	REVIEW: July 2024 REVIEW:
REVIEWER: Emergency Preparedness and Response Lead	APPROVER: CEO	
SUBJECT: 5.02 Natural Disasters/Extreme Weather Events		

Related Policies:

Natural Disasters and Extreme Weather Events EP-14-01-02
 Shelter in Place Policy: EP-14-01-03
 Lockdown Policy: EP-14-01-04

Related Appendices:

Lockdown Procedures - Extreme Weather Events– EP-14-01-03-A1
 Shelter in Place Procedures: EP-14-01-03

1.0 POLICY

Hillel Lodge will be prepared to respond to Natural Disasters and Extreme Weather Events by referring to the master Emergency Preparedness and Response Manual for all directions as outlined in the policies and procedures listed above.

2.0 SCOPE

This policy applies to each employee, volunteer and contracted service provider at Hillel Lodge. All Residents, Resident visitors and Business visitors will follow the directions of the employees when an announcement of a natural disaster or extreme weather event occurs.

3.0 ACCOUNTABILITY/APPROVAL/EVALUATION


The Emergency Preparedness and Response Lead shall be responsible for the annual review of this and all related policies and procedures. The CEO will be accountable for the approval.

4.0 COMMUNICATION/TRAINING

A review of the Emergency Preparedness and Response Manual will be completed by staff annually and upon orientation of any new employees, volunteers and contracted service providers. Any changes to this policy that result in significant changes to the policy or procedure will be communicated to the staff.

5.0 PROCEDURE

Shelter in Place is a protective action taken to keep people safe during emergency situations where it may be dangerous to be outside or move about freely. To "shelter in place" means finding shelter in the building you're in. It is not meant to find another place to shelter, as leaving the building is considered dangerous. Emergencies that may call for a shelter in include severe weather events,

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hazardous material spills, acts of violence, or public health emergencies.

Lockdown procedures refer to a set of guidelines and protocols that are implemented to ensure the safety and security of individuals during an emergency situation. These procedures are typically used in response to various threats, such as active assailant, severe weather, chemical spills or any other situation that poses a danger to the people in that environment.