

Tab 2 – ERP Code Silver

Manual:	Emergency Response and Preparedness Manual
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Reviewed By:	Chief Executive Officer Director of Care Risk Management Lead
Approved By:	Director of Quality Improvement

Policy

Emergency Response Codes

Procedure

- Code Silver is announced when there is a confirmed or suspected active assailant in the building.
- **The Charge Registered Nurse (RN) is the Incident Manager.**
 - During business hours, the role of Incident Manager **CAN be delegated** to a manager.

Prevent/Prepare

- All staff must be vigilant and if an individual outside the home is noticed to have a weapon or is acting aggressively, do not open the door for them and try not to allow them entry into the home.
- Review and be familiar with the *Active Assailant Emergency Response Action Plan* and *Code Silver Resident Care Decisions* document.

Respond

- **Any employee can announce Code Silver** when there is an active assailant in the building.
- **Announce “Code Silver – LOCATION” three times via the annunciator panel.**
NOTE: If you are hiding and unable to go to the annunciator panel, call 9-1-1 and then reception at ext. 100, if safe to do so. Reception has a panic button to call 9-1-1 and can announce the code using the annunciator panel.
- Remain away from the area of the active Code Silver and hide.
- If you are in the area of the active Code Silver, leave the area and assist others (only if it is safe to do so).
- Follow the procedures for Code Silver as per the designated Job Action checklists and follow direction from the Incident Manager.
- Call the police (9-1-1).

Recover

- When the police inform the Incident Manager that the active assailant situation has ended, the Incident Manager announces all clear using the annunciator panel.
- A debrief with as many staff as possible should be conducted as soon as possible once the Code Silver is declared over.

Tools

- Code Silver- Active Assailant Emergency Response Action Plan
- Code Silver- Resident Care Decisions
- Code Silver- Incident Manager Job Action Checklist
- Code Silver- All Staff Job Action Checklist
- Code Silver Poster