

Summer Videographer

Hillel Lodge LTC Foundation | Ottawa, Ontario | Summer 2026

Canada Summer Jobs Position | 37.5 hrs/week | \$17.60/hour |

Reports to: Executive Director & Development Coordinator

The Opportunity

The Hillel Lodge LTC Foundation seeks a resourceful, emotionally intelligent videographer (aged 15 – 30) to lead a long-term project to capture the voices, values, and stories of donors who have chosen to leave a legacy gift to Hillel Lodge. Their stories deserve to be told with skill and heart.

We are a small not-for-profit, and our production tools reflect that. You will primarily use an iPhone and an Apple computer. We're seeking someone who sees this as a creative challenge, a storyteller who understands that what makes a great video is the story. Can you work magic with your phone?

If you are someone who has created something truly moving on a phone, with natural light and a thoughtful composition, we want to hear from you.

A Once-in-a-Generation Legacy Project

The main feature of this role is a unique donor recognition series that will become a lasting part of the Foundation's history. You will:

- Conduct warm, empathetic interviews with legacy donors, capturing their stories on video.
- Develop storyboards and creative concepts in close collaboration with the Executive Director.
- Manage **all** aspects of production: planning, filming, and editing using iPhone and Apple-based tools.
- Use your eye for composition, natural lighting, and sound to enhance each setting.
- Create a polished, emotionally resonant final series that honours the dignity and generosity of every donor.
- Create compelling stories for donors who've passed through interviews with others and photos from the Archives.
- Maintain informed consent, confidentiality, and ethical best practices

Produce Content Across Platforms

Beyond the legacy project, you will produce video content that brings the Foundation's mission to life:

- Record and edit content for the Biking for Bubbies & Zaidies event, social media, and marketing campaigns
- Work within the Foundation's brand voice and storytelling goals across every deliverable
- Export content in the required formats and resolutions for each platform
- Keep a well-organized archive of all footage and media files on our Apple system
- Troubleshoot equipment and software issues with creativity and resourcefulness — finding solutions with available resources

Collaborate and Contribute

You will be a full member of the team, with real creative ownership:

- Work closely with the Executive Director and Development Coordinator on priorities and creative direction.
- Participate in team meetings and share your perspective.
- Manage multiple projects and deadlines independently, maintaining consistent quality throughout.

What You Bring

We are looking for someone with a genuine eye, a warm presence, and the resourcefulness to create something beautiful with what's available.

You bring:

- Examples of phone-shot projects
- A strong sense of composition, natural lighting, and sound using basic equipment
- The patience, warmth, and emotional intelligence to interview and film seniors with dignity and respect
- Excellent organizational skills and the ability to manage multiple projects and deadlines independently
- A creative, positive, self-starting personality who finds solutions when others see obstacles
- Clear, respectful communication skills for working with donors, staff, volunteers, and community members
- Willingness to work occasional flexible hours, including evenings or weekends, as project needs require
- Familiarity with the Ottawa Jewish community and its culture is a genuine asset

We would love to see your work. When you apply, please include a link to a video you're proud of, ideally a phone-shot, edited on a laptop, produced on a shoestring.

Why This Summer

The legacy donor project alone makes this role exceptional. Documentary oral history work with real subjects, real stories, and real stakes is the kind of experience most emerging filmmakers spend years trying to access. You will walk away with a portfolio piece that matters, a professional reference, and a deeper understanding of community, care, and what it means to tell someone's story well.

Canada Summer Jobs Eligibility: Applicants must be between 15 and 30 years of age at the start of employment and be a Canadian citizen or a permanent resident. Working in Long-term Care, you must have: a recent vulnerable sector police records check, be up to date with your Covid vaccines, proof of a negative 2-step TB Test and complete the surge training before your start date. We can assist the successful candidate with each of these requirements.

Position Details Funded by Canada Summer Jobs | 35 hrs/week | \$17.60/hour | Ottawa, ON | reports to: Executive Director and Development Coordinator

To apply, send your resume and a link to a video you're proud of to foundation@hillel-ltc.com with the subject line Videographer. Phone-shot work is welcome and encouraged.

Hillel Lodge LTC Foundation is committed to an inclusive recruitment process and welcomes applicants of all backgrounds.